

**H-TECH Leadership Committee Meeting** (Via Zoom)

**November 15, 2021**

**Agenda:**

* **Welcome & Introductions**
* **Benchmark 1: School Design**
  + Open enrollment lottery system
  + No academic requirements to apply and enroll
  + Goal: to pair students with mentors for real world experiences
    - [Volunteer Portal](https://www.saisd.net/page/face-volunteer-community)
    - [Mentoring Program Playbook](https://docs.google.com/document/d/1ZdmSz1A-w_8oAPfEQIB8wjoWQo9daq8-/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
* **Benchmark 2: Target Population**
  + Current enrollment Cohort 1 (Class of 2024/ 10th grade) = 58 (5 fewer than last year)
  + Current enrollment Cohort 2 (Class of 2025/ 9th grade) = 60
  + Recruitment
    - [Choice Recruitment Timeline](https://drive.google.com/file/d/1bKXWHhQG2qLzB2Nzsp3DnwW2dKnM87I5/view)
    - [Installation of banners at high-traffic middle school sites](https://drive.google.com/file/d/1FqiBvPgAAx1743w5v6oM5e7WII6x8TCJ/view?usp=sharing)
    - [Parent information sessions (both virtual and in person)](https://docs.google.com/presentation/d/1KSys2FeRPf15SPlUps1onZka3Z8NE86O/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
    - Seeking 150 for next Cohort
    - [Mini fairs](https://drive.google.com/file/d/10HOe4T8h9IN716CustS56Z3_Wt3bgaql/view?usp=sharing)
    - [Virtual Tour](https://drive.google.com/file/d/1MTZERf4YmDyRphSVHWRLk_NKyEOdcAwN/view?usp=sharing)
    - Middle school presentations
    - Yard Signs
    - WOAI Commercial (pending)
    - Health Fairs
    - Social Media
* **Benchmark 3: Strategic Alliances**
  + Recent conversation with IHE (ACN) for 4-yr. institution Transfer Advising Guide (TAG) alignment- [see draft crosswalk](https://drive.google.com/file/d/1GZyjE_C4hslpN-W0ifU5PiPBC8dW2gSc/view?usp=sharing)
  + Access to college professors proving successful
    - Constant productive communication between College Advisor and PTECH support Teacher for increased student success
  + Increasing Work-Based Learning Mentorship
    - UIW School of Osteopathic Medicine
    - SA 2020
    - Labor on Demand/San Antonio Metro Health Department
    - UIW Pharmacy School
    - Christus Santa Rosa
    - TSAOG
* **Benchmark 4: Curriculum, Instruction, & Assessment**
  + Adjustments to crosswalk
    - [Original crosswalk](https://docs.google.com/document/d/1OCyPw0VMQpyzneepAdzd_7b7VCHXvhXx/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
    - [New draft proposal](https://drive.google.com/file/d/1GZyjE_C4hslpN-W0ifU5PiPBC8dW2gSc/view?usp=sharing)
      * Addition of Chemistry for additional support
      * Fewer students taking fewer hours freshman year
      * Exit points and options
  + Introduction of Cambridge TSIA 2 prep
    - 1st Cohort-Total enrollment = 55 (down from 66 last year)
      * + Speech
        + Art (95% passing)
        + Spanish (100% passing)
        + UT On Ramps Chemistry
        + US History (79% passing)
        + Psychology & Ethics to be added in Spring semester
    - 2nd Cohort - Total enrollment= 60 (50 enrolled in DC courses- 56 at midterm)
      * + Art Appreciation (100%)
        + Speech (99% passing)
        + Spanish (75% passing)
* **Benchmark 5: Work-Based Learning** 
  + - New team addition: Work-Based Learning Specialist, Mark Vargas, Jr.
    - [WBL Calendar](https://docs.google.com/document/d/1NICBlMsuLvLMC2rCzYAhR2zVvRX4Dzv7/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
* **Benchmark 6: Student Support & Interventions**
  + - New team addition: P-TECH Support Teacher: Denise Martinez Ruiz
    - Academic Mentoring
      * Weekly grade checks
      * TSI Test prep & Retesting
      * Constant communication with professors and college advisors
      * [Ongoing class and degree audits](https://docs.google.com/spreadsheets/d/1NLBrWxxMWVGFW_I40fgZV0aiqS5nF-rQ/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
    - Regularly reoccurring parent nights & office hours after hours
    - SIMS Tutorials
    - Additional supports from SAC student advisor (Crystal Olivo)
    - SAC Tutors
    - C-Days- introducing skills labs to increase engagement and anticipation
    - 7 Habits of Highly Effective Teens (Leader in Me)
    - Parent communication & Home Visits
* **Program Needs, Action Items, & Homework**
  + [Redesignation commitment](https://drive.google.com/file/d/1V1IPvbc5_kZXGfts1XHdQGsKJwFMcsV4/view?usp=sharing)
  + Recruitment assistance
    - Breakout rooms
  + **Next Meeting** **Thursday, December 16, 2021 @11:00 AM Via Zoom**