

**H-TECH Leadership Committee Meeting** (Via Zoom)

**November 15, 2021**

**Agenda:**

* **Welcome & Introductions**
* **Benchmark 1: School Design**
	+ Open enrollment lottery system
	+ No academic requirements to apply and enroll
	+ Goal: to pair students with mentors for real world experiences
		- [Volunteer Portal](https://www.saisd.net/page/face-volunteer-community)
		- [Mentoring Program Playbook](https://docs.google.com/document/d/1ZdmSz1A-w_8oAPfEQIB8wjoWQo9daq8-/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
* **Benchmark 2: Target Population**
	+ Current enrollment Cohort 1 (Class of 2024/ 10th grade) = 58 (5 fewer than last year)
	+ Current enrollment Cohort 2 (Class of 2025/ 9th grade) = 60
	+ Recruitment
		- [Choice Recruitment Timeline](https://drive.google.com/file/d/1bKXWHhQG2qLzB2Nzsp3DnwW2dKnM87I5/view)
		- [Installation of banners at high-traffic middle school sites](https://drive.google.com/file/d/1FqiBvPgAAx1743w5v6oM5e7WII6x8TCJ/view?usp=sharing)
		- [Parent information sessions (both virtual and in person)](https://docs.google.com/presentation/d/1KSys2FeRPf15SPlUps1onZka3Z8NE86O/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
		- Seeking 150 for next Cohort
		- [Mini fairs](https://drive.google.com/file/d/10HOe4T8h9IN716CustS56Z3_Wt3bgaql/view?usp=sharing)
		- [Virtual Tour](https://drive.google.com/file/d/1MTZERf4YmDyRphSVHWRLk_NKyEOdcAwN/view?usp=sharing)
		- Middle school presentations
		- Yard Signs
		- WOAI Commercial (pending)
		- Health Fairs
		- Social Media
* **Benchmark 3: Strategic Alliances**
	+ Recent conversation with IHE (ACN) for 4-yr. institution Transfer Advising Guide (TAG) alignment- [see draft crosswalk](https://drive.google.com/file/d/1GZyjE_C4hslpN-W0ifU5PiPBC8dW2gSc/view?usp=sharing)
	+ Access to college professors proving successful
		- Constant productive communication between College Advisor and PTECH support Teacher for increased student success
	+ Increasing Work-Based Learning Mentorship
		- UIW School of Osteopathic Medicine
		- SA 2020
		- Labor on Demand/San Antonio Metro Health Department
		- UIW Pharmacy School
		- Christus Santa Rosa
		- TSAOG
* **Benchmark 4: Curriculum, Instruction, & Assessment**
	+ Adjustments to crosswalk
		- [Original crosswalk](https://docs.google.com/document/d/1OCyPw0VMQpyzneepAdzd_7b7VCHXvhXx/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
		- [New draft proposal](https://drive.google.com/file/d/1GZyjE_C4hslpN-W0ifU5PiPBC8dW2gSc/view?usp=sharing)
			* Addition of Chemistry for additional support
			* Fewer students taking fewer hours freshman year
			* Exit points and options
	+ Introduction of Cambridge TSIA 2 prep
		- 1st Cohort-Total enrollment = 55 (down from 66 last year)
			* + Speech
				+ Art (95% passing)
				+ Spanish (100% passing)
				+ UT On Ramps Chemistry
				+ US History (79% passing)
				+ Psychology & Ethics to be added in Spring semester
		- 2nd Cohort - Total enrollment= 60 (50 enrolled in DC courses- 56 at midterm)
			* + Art Appreciation (100%)
				+ Speech (99% passing)
				+ Spanish (75% passing)
* **Benchmark 5: Work-Based Learning**
	+ - New team addition: Work-Based Learning Specialist, Mark Vargas, Jr.
		- [WBL Calendar](https://docs.google.com/document/d/1NICBlMsuLvLMC2rCzYAhR2zVvRX4Dzv7/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
* **Benchmark 6: Student Support & Interventions**
	+ - New team addition: P-TECH Support Teacher: Denise Martinez Ruiz
		- Academic Mentoring
			* Weekly grade checks
			* TSI Test prep & Retesting
			* Constant communication with professors and college advisors
			* [Ongoing class and degree audits](https://docs.google.com/spreadsheets/d/1NLBrWxxMWVGFW_I40fgZV0aiqS5nF-rQ/edit?usp=sharing&ouid=118413229010130336324&rtpof=true&sd=true)
		- Regularly reoccurring parent nights & office hours after hours
		- SIMS Tutorials
		- Additional supports from SAC student advisor (Crystal Olivo)
		- SAC Tutors
		- C-Days- introducing skills labs to increase engagement and anticipation
		- 7 Habits of Highly Effective Teens (Leader in Me)
		- Parent communication & Home Visits
* **Program Needs, Action Items, & Homework**
	+ [Redesignation commitment](https://drive.google.com/file/d/1V1IPvbc5_kZXGfts1XHdQGsKJwFMcsV4/view?usp=sharing)
	+ Recruitment assistance
		- Breakout rooms
	+ **Next Meeting** **Thursday, December 16, 2021 @11:00 AM Via Zoom**