



Student Resources

Library

Location	Located in the tallest building on campus, Moody Learning Center (MLC)
E-mail	ask@sac.libanswers.com
Phone	210-486-0570
Website	www.alamo.edu/sac/library

Service Area	Phone
Use chat to reach us immediately	On home page
Main Library Phone	210-486-0570
Call to check on a book or get hours or other help?	210-486-0570
Can I call a librarian? Do they take appointments?	210-486-0554
Reach the library by email.	ask@sac.libanswers.com
Text a librarian (you can even get the hours via text).	210-714-1649
I need a book I don't think you have.	ask@sac.libanswers.com
Do have group study spaces available?	210-486-0582
I can't get an article/ I'm having trouble logging in.	Use chat on the home page

The San Antonio College Library mission is to support students, faculty, and staff. We do so using collaborative technologies and on-demand services. We connect and give access to excellent resources and services for the online teaching and learning community. Our reference, research, and instructional support services are among the best community college academic libraries.

The library maintains a single access point to all our resources like the research databases. We offer personalized research help via online chat, email, text messaging, phone, online meeting, and in-person. We deliver course-integrated information literacy support via Canvas-embedded research guides and videos. Online learning students and faculty have real-time access to online library classes or one-on-one Book a Librarian appointments with all librarians.



Student Resources

Writing Center

Location	Gonzalez Hall, GH 203
E-mail	sac-wctr@alamo.edu
Phone	(210) 486 - 1433
Website	www.alamo.edu/sac/wctr

Because writers' needs are highly individual, the Writing Center favors one-to-one or small group conferences and workshops either in person or online. We welcome all writers and assignments from all disciplines. In our approach, we promote student learning and thinking by helping writers focus on issues of meaning and by involving them in reflection on their own work. By building collaborative peer relations with student writers and modeling appropriate academic behavior, we help students build the confidence, articulate the ideas, acquire the strategies, and learn the skills to engage effectively in their writing processes. In support of faculty efforts to promote student writing, the Center serves faculty and staff in all disciplines through classroom workshops, co-teaching presentations, and classroom-based group conferences. To further support members of the faculty and staff who would appreciate feedback on their writing, the Center provides collaborative peer response. We are prepared to work with faculty across the campus with writing, the teaching of writing, and innovative ways in which we may continue to provide support to them. Appointment based and online tutoring available. [More information](#)

Tutoring

Location	Moody Learning Center, MLC 707
E-mail	sac-tutoring@alamo.edu
Phone	(210) 486 - 0165
Website	www.alamo.edu/sac/slac

Better known as the SLAC Lab, the Student Learning Assistance Center provides tutoring in the following subject areas: Accounting, Biology, Chemistry, Economics, Geology, Government, History, Physics, Spanish, and various others subjects. Visit our website for a complete list of courses. SLAC also provides tutoring services to the Oppenheimer Academic Center.

Besides tutoring services, the SLAC offers the largest open computer lab at San Antonio College. Students may use the computers and if they need assistance can ask our trained



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tutoring and center staff for assistance in writing a paper, citing, power point creation, and other academic technology assistance. SLAC also have bring your own device stations that allow students to connect to the WiFi with their own device and charge their device at the same time. SLAC provides needed assistance in making your college career here SAC a successful one. SLAC is your "Partner for Success."

Appointment based, One-on-one, group, remote and drop-in tutoring available. [More information](#)

Self-help handouts available here: <https://www.alamo.edu/sac/about-sac/college-offices/slac/self-help-handouts/>

Tutoring Workshops

Location	Moody Learning Center, MLC 707
E-mail	sac-tutoring@alamo.edu
Phone	(210) 486 - 0165
Website	www.alamo.edu/sac/about-sac/college-offices/slac/workshops/

Small group workshops are scheduled each month during the semester. For those who cannot make it to one of the scheduled workshops, appointments for a one-on-one workshop with a tutor can be made by submitting a request to sac-tutoring@alamo.edu. Please indicate which workshop you are interested in and at what time you would be available. Our remote staff will check to see if any of our tutors are free at the requested time.

Since all of our staff is working remotely, the workshops will be conducted using Zoom.

Topics covered

The S.L.A.C. offers a variety of workshops to help students succeed -- APA & MLA formatting, Study Skills, Note Taking, Test Taking, Time & Stress Management just to name a few. We are always looking to add new workshops to the list. If there is a topic you would like to see covered, please email us at sac-tutoring@alamo.edu and we can look into having our tutors develop a workshop to address the topic.



Student Resources

disABILITY Support Services

Location	Moody Learning Center, MLC Room 1st Floor
E-mail	sac-dSSstudent@alamo.edu
Phone	210-486-0020
Website	https://www.alamo.edu/sac/about-sac/college-offices/disability-support-services/

How to Request Disability Services for Class Accommodations for NEW SAC students with Disabilities

To begin the process, please complete the DocuSign form, [*“Request for Disability Support Services for Class Accommodations”*](#)

To verify identity, you must use you **Alamo Colleges’ student email** when requesting the DocuSign Form.

In order to submit the DocuSign form, you are **required** to attach the following:

- Documentation of disability

Here is a sample list of eligible documentation:

- **High School Special Education Records (504, IEP, ARD)**
- **Medical record with Disability Diagnosis**
- **Mental Health Diagnosis**
- **Any Military/Veteran records Stating Disability**
- **Any Other Supporting Documentation**
- **Documents can be scanned by using your Smart Device and downloading any Free App, such as: Evernote Scannable**

Once we have received your “Request for Disability Support Services for Accommodations” with the required documents, we will contact you to review next steps to secure an Intake Zoom Appointment at the phone number and/or email that is specified on your request form. Please be sure to check both.

For any questions, please call (210) 486-0020 or email sac-dSSstudent@alamo.edu



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Accommodations are not retroactive. Accommodations begin the day the letter is sent to professors with the exception of testing. Professors should have at least 24 hours' notice to prepare for making arrangements for accommodated testing.

The mission of disABILITY Support Services (dSS) at San Antonio College (SAC) is to provide reasonable accommodations and facilitate access to on-campus courses as well as distance education for students with disabilities.

Office of Technology Services (OTS) Service Center

Location	Moody Learning Center, MLC 710
E-mail	sac-servicctr@alamo.edu
Phone	210-486-0030
Website	https://www.alamo.edu/sac/about-sac/college-offices/ots/service-center/

San Antonio College's **Office of Technology Services (OTS)** provides the SAC Community technology resources that support the College's vision to be nationally recognized for student success and best practices. Conveniently located at **MLC, 7th floor (Room 710)**, the **OTS Service Center** provides IT support via phone, walk-in and email to SAC students, faculty and staff.

The **OTS Service Center** has friendly staff to help you:

- Clean Virus and Spyware from your laptop
- Get connected to AlamoNet, wireless network.
- Setup email on your mobile devices
- Answer quick questions on Canvas, MS Office, Go FAARR, & Test Prep Modules
- Assistance with resetting passwords
- IT service consulting
- Scan documents and images
- Fax documents to other Universities and Colleges
- Checkout short-term loan equipment

Note: Please provide Banner ID to request services. Service is provided on a first-come, first-served basis.



ALAMO COLLEGES DISTRICT
San Antonio College

Student Resources

Helpdesk Support

Phone: 210-486-0777

Operating Hours

Email: sac-helpdesk@alamo.edu Mon – Fri: 8am- 5pm

The **OTS Technical Support Unit** serves the San Antonio College Community as one of the key resources for supporting your information technology needs. Our staff can assist you with solutions for a variety of technology related issues such as: basic computing problems, software and hardware issues, and password recovery assistance.