



Cyber P-TECH, USA Sam Houston High School

4635 E Houston St
San Antonio, Texas 78220

Onboarding Checklist 2022-2023

Welcome students and families! We are proud to welcome you to the Owl Nation. Please be sure to complete all steps below to prepare for your STEM adventures at Highlands P-TECH.

Questions? Contact Dr. Carrie Turner-Gray: Cturner4@saisd.net

Complete?	Item	Deadline
	<p>Accept your offer on Schoolmint or by emailing Dr. Turner-Gray.</p> <p>CLICK HERE to log in to Schoolmint</p>	ASAP - Seats offered until program is full (August 2022)
	<p>Create/log in to your Frontline Parent Portal account.</p> <ul style="list-style-type: none"> • Visit www.saisd.net/enroll • Current SAISD: Be sure to use your <u>existing</u> Username & Password! • New to SAISD: You will create a username & password - save this somewhere! 	March-April 2022
	<p><u>If the school does not say Sam Houston High School... Log in to Frontline Parent Portal account and request Sam Houston High School as your school.</u></p> <ol style="list-style-type: none"> 1. Click "Request Change of School" 2. Select Sam Houston High School 3. Reason is 'Choice Program' 4. <i>The approval will take 48 hours before you can log in again and continue with next steps</i> 	March-April 2022
	<p>Complete your registration through Frontline Parent Portal. Be sure to <u>upload all documents!</u></p> <p><i>When you finish - you'll be sent back to start page. Look for a checkmark next to student name to know that you've submitted registration correctly.</i></p>	March-May 2022



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Dual Credit Checklist 2022-2023

All items on this checklist must be completed before you can begin dual credit courses. Deadlines will vary according to your specific pathway and course schedule.

Need help? Contact us!

Ms. Garcia, P-TECH Coordinator - cturner4@saisd.net

Complete?	Item	Deadline
	Complete all parts of the Apply Texas application for St. Philip's College	Beginning of the semester before dual credit begins.
	Check your email for information on accessing your ACES account (SPC school account). Save your banner ID and password. Banner ID #:	After Apply Texas application is complete and accepted.
	Log in to ACES account and complete the Alamo ENROLL Modules (Go FAARR and Test Prep) CLICK HERE for instructions	Beginning of the semester before dual credit begins.
	Complete and turn in the SPC Parent Consent Form CLICK HERE for the form	Semester before dual credit begins.
	Complete all TSI exam requirements - scores needed vary by course - be sure to ask during your advising session CLICK HERE to read about TSI exams	Semester before dual credit course.