

Dual Credit Meeting Agenda

BRACKENRIDGE DUAL CREDIT FOLDER

MEETING DATE: 1/16/25

Norms include:

- Show up prepared and ready to contribute
- Focus on issues that only our team can address
- Respect everyone as an equitable contributor
- Assume positive intent
- Challenge the topic, not the person; trust good intent
- Use a wide lens with an equity focus
- Seek out, value and be open to diverse perspectives

Members:

- Not Present ▾ Dagget - CCMR Coordinator
- Present ▾ De La Garza - CS coach / ECHS DC
- Not Present ▾ Step- Non ECHS Dual Credit Counselor
- Present ▾ Campos - ECHS Counselor
- Present ▾ Baker- DC Biology
- Present ▾ Gabriel - DC English 1V
- Present ▾ Gandara - DC Art Appreciation
- Present ▾ Garcia - DC Math
- Not Present ▾ Guerrero - DC Princ. Of Busin. / Marketing/ Busin. Law
- Present ▾ Hayes - EDU / Speech
- Not Present ▾ Knaupp - DC Government
- Present ▾ Romero - DC Spanish
- Present ▾ Sanchez - DC U.S. History (Flex 2)
- Not Present ▾ Smisek - DC Sociology / DC Law Enforcement
- Present ▾ Suess- DC English III
- Not Present ▾ Walters - DC Music Appreciation

1/16/25 Agenda Items	Notes	Notes	Results
Agenda <ul style="list-style-type: none"> • Spring Deadlines - Drop Procedures • Final grade report- student conferences • TSI Updates • Tutoring Availability • Spring Student Trackers - Adjunct / Facilitator • Roster Verification - Procedures • College Readiness & Academic Honesty 	Spring Important dates and Deadlines <ul style="list-style-type: none"> • Sign the provided form and give to Mrs. De La Garza Final grade report expectations <ul style="list-style-type: none"> • Teachers will schedule face to face conferences with parents & students with D's and F's. By the end of January. (Include <u>Campos</u>, Daggett & De La Garza in meeting) • Review next steps with them to get back on track. TSI Updates <ul style="list-style-type: none"> ○ Next Tutor & Test sessions (English & Math) 1/18/25 ○ ECHS focus 	What's working?	Continue to:
		What's not working/Concerns?	Solutions:

<p>Plan</p> <ul style="list-style-type: none"> ◦ School Links Friday <hr/> <p><u>Resources</u></p> <ul style="list-style-type: none"> • BRACKENRIDGE DUAL CREDIT FOLDER • CCMR Resources & Support Sheet <p>Updated Website</p> <ul style="list-style-type: none"> ◦ College & Career Hub ◦ ECHS Page 	<p>Tutoring Availability</p> <ul style="list-style-type: none"> ◦ Baker / Knaupp / Romero / Suess / Garcia ◦ SUBMIT Tutoring availability before next meeting <p>Student Trackers</p> <ul style="list-style-type: none"> ◦ Adjuncts will post failures every three weeks. ◦ Facilitators will track grades weekly. <p>Roster verification</p> <ul style="list-style-type: none"> ◦ Adjuncts will post failures every three weeks. ◦ Facilitators will track grades weekly. <p>College readiness & Academic Honesty Plan</p> <p>Read the plan prior to the next meeting. We will work collaboratively on improving the the College readiness plan</p>		
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<p>MEETING DATE: 12/9/24</p> <p>Norms include:</p> <ul style="list-style-type: none"> → Show up prepared and ready to contribute → Focus on issues that only our team can address → Respect everyone as an equitable contributor → Assume positive intent → Challenge the topic, not the person; trust good intent → Use a wide lens with an equity focus → Seek out, value and be open to diverse perspectives 	<p>Members:</p> <ul style="list-style-type: none"> Not Present ▾ Dagget - CCMR Coordinator Present ▾ De La Garza - CS coach / ECHS DC Not Present ▾ Step- Non ECHS Dual Credit Counselor Not Present ▾ Campos - ECHS Counselor Present ▾ Baker- DC Biology Not Present ▾ Gabriel - DC English 1V Present ▾ Gandara - DC Art Appreciation Not Present ▾ Garcia - DC Math Not Present ▾ Guerrero - DC Princ. Of Busin. / Marketing/ Busin. Law Not Present ▾ Hayes - EDU / Speech Present ▾ Knaupp - DC Government Present ▾ Romero - DC Spanish Not Present ▾ Sanchez - DC U.S. History (Flex 2) Not Present ▾ Smisek - DC Sociology / DC Law Enforcement Present ▾ Suess- DC English III Not Present ▾ Walters - DC Music Appreciation
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12/9/24 Agenda Items	Notes	Notes	Results
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Agenda <ul style="list-style-type: none"> Finals Continuation/Drop procedures TSI Updates Tutoring Availability Academic Honesty and Readiness Plan <hr/> Resources <ul style="list-style-type: none"> BRACKENRIDGE DUAL CREDIT FOLDER CCMR Resources & Support Sheet Updated Website <ul style="list-style-type: none"> College & Career Hub ECHS Page 	Finals- 16wk-12/9-12/14 FlexII-12/16-12/14 TSI Updates <ul style="list-style-type: none"> Next Tutor & Test sessions 12/14/24 Tutoring Availability <ul style="list-style-type: none"> Baker / Knaupp / Romero <p>We need to work collaboratively on the academic honesty and readiness plan</p>	What's working?	Continue to:
		What's not working/Concerns? Tutoring availability - only 3 teachers have posted availability	Solutions: <ol style="list-style-type: none"> Update drop procedures Professors update tutoring availability Work collaboratively to build on academic honesty and readiness plan

MEETING DATE: 11/21/24

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11/21/24 Agenda Items	Notes	Notes	Results
Agenda <ul style="list-style-type: none"> Midterm grades 	<input type="checkbox"/> DLG update- Brack Drop instructions	What's working? 1.	Continue to:

Consent/Drop forms <ul style="list-style-type: none"> Failure rates TSI Updates <ul style="list-style-type: none"> Tutor & Test sessions Tutoring Availability CCMR Resources & Support Sheet Academic Honesty and Readiness Plan <p>Updated Website</p> <ul style="list-style-type: none"> College & Career Hub ECHS Page 	<input type="checkbox"/>	What's not working/Concerns? <ol style="list-style-type: none"> Continuation and drop procedures Academic dishonesty <ul style="list-style-type: none"> AI 	Possible Solutions: <ol style="list-style-type: none"> Adjust procedures <ol style="list-style-type: none"> DC teachers will conference with students Continue to develop the Academic honesty and readiness plan <ol style="list-style-type: none"> AI Parent/Student compact Teacher AI support resources
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MEETING DATE: 10/24/24

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10/24/24 Agenda Items	Notes	Notes	Results
DC Expectations & Updates <ul style="list-style-type: none"> Adjunct courses 	<input type="checkbox"/> DC meetings will begin at the beginning of the	What's working? <ol style="list-style-type: none"> Students having technology 	Continue to:

<ul style="list-style-type: none"> ◦ Adjunct expectations & Tracking ◦ Student Supports ◦ Parent Communication <ul style="list-style-type: none"> • Facilitated Courses <ul style="list-style-type: none"> ◦ Facilitator expectations & Tracking ◦ Student Supports ◦ Parent Communication • Soaring Eagle Award Ceremony • Mid term Grades <p>College Readiness</p> <ul style="list-style-type: none"> • TSI Intervention Plan • Dual Credit Awareness YAG <p>Updated Website</p> <ul style="list-style-type: none"> ◦ College & Career Hub ◦ ECHS Page 	<p>school year and once a month throughout the school year.</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> DLG will send out email with agenda <input checked="" type="checkbox"/> DLG will send out the Google Form to DC teachers to let us know what days and times they have tutoring. <input type="checkbox"/> Send out Google Form for DC teachers to share with walters on what skills 9th graders need to know and do. <input type="checkbox"/> DC teachers will begin to conference with students who have a D or F based on midterm grades so students are aware of how the grade will affect their standing for next semester. <input type="checkbox"/> Teachers will communicate with parents regarding failures & tutoring. Document on tracker. <i>(DLG will speak to SPC for clarification on communication for Adjuncts. Knaupp was told by Dept. Chair that she should not be contacting parents.)</i> <input type="checkbox"/> Soaring Eagle Ceremony - DC teachers will send DLG & Dagget the SPC grade report at the end of each 9 weeks so we can determine the students with A's in their DC courses. 	<ul style="list-style-type: none"> 3. Class sizes of 25-30 4. SPC professors understand student needs 5. Rigor for DC courses is where it needs to be. 6. Kids are in class more often <p>What's not working/Concerns?</p> <ul style="list-style-type: none"> 3. grading oversight now that grades are only on Canvas 4. Student preparedness for course load & expectations 5. Students try to get around the system through counselors / admin 6. Parent understanding of expectations 7. Attendance 1st/2nd period, athletics, leaving early at the end of the day 	<p>Possible Solutions:</p> <ul style="list-style-type: none"> 1. Ensure that Adjunct teachers are 2. teach skills, expectations, and accountability to students at the lower grade levels. (Google form from DC teachers to Walters to share what needs to be reinforced with 9th graders.) 3. Develop a scaffolded unified expectation and accountability plan to support DC teachers that will allow students to learn from mistakes & failures. (i.e - late work, completing assignments due to absences, use of AI on assignments & assessments, etc.) 4. Dual credit senior assembly (student & Parent) each semester explaining expectations/ academic honesty / etc. 5. Possibly look at the master schedule to review placement of high stakes graduation courses. Review attendance plans to see how 12th graders can be incentivized to come on time in the mornings.
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