

Longfellow Middle School Leadership Officer Training Corps (LOTC Program)



SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

THE MISSION OF THE SAN ANTONIO SCHOOL DISTRICT IS TO GRADUATE ALL STUDENTS AND PREPARE THEM FOR SUCCESS IN HIGHER EDUCATION AND LIFE.



2024-2025

Longfellow Middle School Leadership Officer Training Corps Program

Purpose and Scope:

In times of challenge, those that care, do not stand idle. In partnership with Thomas Jefferson High School, the Leadership Officer Training Corps (LOTC) is working to help young people to reach their full potential. The pressures of contemporary urban life can be enormous. Crime, gang warfare, unemployment, and drug addiction can leave an indelible mark on our youth. The problems do not end at the city limits. No matter what the geographical setting, teens, and parents are often in conflict. In many instances, the root cause of the problems can be traced to sheer boredom. Good kids with nothing to do, won't stay good for long. No one program can single handedly reverse the ills which poverty, violence, or even sheer boredom can impose.

Longfellow Middle School Leadership Officer Training Corps program began on January 18, 2010, under the direction of LTC Hurbin, Director of Instruction for SAISD JROTC Program. The Longfellow Middle School LOTC program started with approximately 150 cadets and has steadily grown over the past 10+ years. The cadets have participated in numerous parades and community service activities: to include Veterans Day Parade, Wreaths Across America, Taste of New Orleans event, Fiesta Flambeau Night Illuminated Parade, Martin Luther King Jr March, Cesar Chavez March for Justice and Joint Base San Antonio Air Show, plus many more.

The Leadership Officer Training Corps program prepares students for leadership roles, while making them aware of their individual responsibilities, and privileges as an American citizen. The program is a stimulus for promoting graduation from Middle School to High School and provides instructions and rewarding opportunities which will benefit the student, school, community, and city of San Antonio.

In LOTC, cadets learn to plan, organize, teamwork and leadership. These skills will make them successful in their academic, personal and professional lives. We encourage cadets to be dreamers, as dreams turn into goals, goals turn into meaningful work, and hard work produces success.

COURSE TITLE: Leadership Officer Training Corps (LOTC)

COURSE DESCRIPTION: The LOTC program is a citizenship awareness, leadership development, and organizational management, "learning by doing", course of instruction. To accomplish this mission, the program of instruction (POI) includes courses in citizenship, leadership, basic drills and numerous others, designed for cadets to succeed in middle school and prepare for high school.

Mission: To motivate young people to accept responsibility, be accountable and exemplify good citizenship.

Purpose: To build character and develop young people as leaders and promote a sense of accountability and responsibility.

Objectives:

- a. Develop Leadership and promote Patriotism.
- b. Develop informed and responsible citizens with basic knowledge of the US Constitution.
- c. Strengthen character and integrity.
- d. Develop self-discipline, responsibility, and a positive response to constituted authority.
- e. Encourage and assist young people to remain Drug Free.
- f. Encourage and teach young people how education will support their future goals.
- g. Learn the importance of diet and of physical fitness to maintain good health.
- h. Develop basic skills necessary to work effectively as a team member.

- i. Provide young people a pathway to transition into high school
- j. Promote self-confidence and self-esteem.
- k. Learn to think logically and to communicate effectively with emphasis on oral communication.

Mandatory: Be responsive to cadet leaders and cooperate with other cadets.

COURSE CONTENT

- MODULE 1 - Citizenship in Action**
- MODULE 2 - Leadership Theory & Application**
- MODULE 3 - Foundations for Success**
- MODULE 4 - Drill & Ceremony**
- MODULE 5 - First Aid, Physical Fitness & Wellness**
- MODULE 6 - Citizenship in American History & Government**

PERSONAL GROOMING

Male (In Uniform)

- a. Hair will be clean and cut to present a neat, groomed appearance.
- b. Hair must not touch the ears or the shirt collar.
- c. Earrings will not be worn.
- d. Hair will not be worn in extreme or fad style such as a Mohawk, ducktail, or braids; fad hair coloring is not authorized.
- e. No visual appearance of piercing on face, nose, or tongue, or as deemed by the Army Instructor.

Female (In Uniform)

- a. Hair will be clean, neatly arranged and styled to present a professional feminine appearance.
- b. Hair will not touch the shirt collar.
- c. Hair will not be worn in an extreme or fad style.
- d. Hair will not be worn with ornaments such as ribbons, jeweled pins, etc. however, plain barrettes to hold hair in place are appropriate.
- e. Fingernails will not be painted in a fad style or color. Light pink or other natural “clear” colors are acceptable. Black is not authorized.

- f. Small conservative gold, white, or silver colored round pierced, or clip earrings may be worn. When worn, earrings must fit tightly against the ear and will not extend below the earlobe. Only one (1) earring or healing post may be worn in each earlobe.

GRADING CRITERIA: The letter-numerical grading system -

A: 90 - 100

B: 80 — 89

C: 75 — 79

D: 70 — 74

F: 69 and lower.

The cadet's LOTC grade is based on a percentage of all grades a cadet receives as explained below:

- A. Academic Grade: 75% for exams, current events, quizzes, debate and written assignments. Part of the daily grade is class attendance. Make-up work must be completed within two class days after assignment was due unless an excused absence. Unexcused tardiness and absences adversely effects grades.
- B. Uniform Inspection: Each inspection grade is based upon the cadet wearing the proper uniform on inspection day and ability to conduct/participate during in-ranks inspections. Uniform Inspection is held on Wednesdays. LOTC Uniform (Black pants, Black shoes, LOTC shirt, and Black belt with brass buckle). LOTC spirit shirt can be worn on Fridays.
- C. Cadet Challenge: 25% of the overall grade for stationary, squad, platoon drills, physical fitness formations participation, and leadership labs.
- D. Bonus/Extra-credit Grade: Additional credit will be given when a cadet participates in a leadership position for approximately one grading period or more, as a member of a team (Color Guard, Drum line, Guidon-bearer, cadet challenge), and participation in school or community activities (Parades, bake sale, Veterans Day Parade, Wreaths Across America, Fiesta Flambeau, MLK Jr and Cesar Chavaez Civil Rights' marches, JBSA Airshow, Antibully Workshop, Food Drives /Distributions, Tommy Bowl, Service, Volunteer, Feeder Night)

CADET RECOGNITION

Promotion Criteria: cadets will be promoted to a leadership position based upon the whole cadet concept (everything about the cadet is considered), and the recommendation of the cadet's chain of command. The cadet's performance in school, LOTC activities, contributions to community events and commitment; position vacancy, and leadership qualities displayed with ability are among the criteria evaluated/considered for selection for a leadership position. The LOTC Instructor is the final promotion/demotion authority.

DISCIPLINE PLAN

1. To ensure a proper learning environment, the following discipline plan will be used this school year. When in class, cadets will comply with these and other published/announced rules and policies:
 - a. Follow all instructions and directions the first time given.
 - b. Bring all necessary books and materials to class.
 - c. Be in assigned place/position by the time class is scheduled to begin.
 - d. Cadets will raise their hand when asking / answering a question.
 - e. Comply with established school and LOTC rules, policies, and procedures.
 - f. Infractions can result in additional makeup work.
 - g. No cellphone use in class unless instructor authorizes it.
2. The following consequences apply to any violation of the rules/procedures/policies:

First Violation: Verbally counseled and violation annotated

Second Violation: Receives a written counseling of violation, parent notification.

Third Violation: Assigned detention and the parent/guardian contacted for conference.

Fourth Violation: Referred immediately to the Assistant Principal for disciplinary action.

COURSE SUPPLY LIST

1. LOTC PANTS (BLACK — DICKIES BRAND (MODEL 874 - MALE, MODEL 774 -FEMALE))
2. LOTC SHOES (ALL BLACK)
3. LOTC SOCKS (ALL BLACK)

ATTENTION: NO SKINNY JEANS OR JOGGER PANTS ALLOWED!

LOTC Honor Code

I am an LOTC cadet. I will always conduct myself to bring credit to my family, community, school and the LOTC Corps. I will always tell the truth no matter what the consequences are.

I do not lie, cheat or steal and will always be accountable for my actions and deeds.

I will respect the dignity personal property and privacy of my fellow cadets. I will report any violations of the cadet Creed, school policies, or other wrongdoing to my LOTC instructor or proper authority.

I will always practice good citizenship and patriotism I am the future of the United States of America.

Motto: One Team! One Goal!

INSTRUCTORS:

Army Instructors (AI):

Lieutenant Colonel (LTC) Artie S. Williams, U.S. Army, Retired

Email Address: awilliams4@saisd.net

LOCATION: LOTC Classroom - Room 600, in the Math/Science Building (11), 2nd floor.

Contact Phone Number: (210) 438-6520