Dual Credit Student and Family Commitment Form

San Antonio Independent School District provides students, at no cost, the opportunity to complete college-level courses. This initiative requires a high level of commitment and responsibility from students and families. The hard work can translate into a variety of benefits, such as:

- Students participating in dual credit programs do not have to pay the tuition and textbook costs associated with their college classes. This policy can translate into significant savings for students and families in the long run.
- In some instances, students can potentially graduate from college before high school with a college credential (i.e., degree or certificate) that can position them for employment upon graduation from high school.
- SAISD's dual credit program can expose students to various support services related to the college environment (e.g., tutoring, financial aid, library resources, and career services).
- The dual credit program helps to establish habits that can lead to future success in the classroom and workplace – understanding and following a syllabus, displaying professional communication to a college instructor, and applying higher-level thinking skills.

Dual Credit and Early College High School programs have specific expectations that students must meet throughout the school year in order to be successful in dual credit courses:

1. Students will need **approval from a high school counselor/administrator to complete dual credit classes,** which are aligned with SAISD courses within a student's high school graduation plan. This approval process involves collaborating with college personnel to ensure students take the college entrance exam plus complete college admissions and registration steps.
2. Students must **adhere to college attendance policy.**
3. Students are expected to **utilize academic support services** provided by the HS and college.
4. Student must r**eceive a grade of 70 or better** in their college courses to be awarded high school credit,

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All students who participate in any dual credit/early college high school program should understand the following:(STUDENTS AND PARENTS INITIAL in fields below)

Students must:

		Take a **college entrance exam** (TSIA2) to take dual credit courses and depending on course student will need to meet certain scores on the whole exam or specific portions

		Be aware of and meet **all high school program and college deadlines**, including but not limited to college registration and last date to withdraw

		Understand dual credit courses will be **more academically challenging** than traditional high school courses. Some courses and college events will likely involve adult discussion and could include mature topics.

		Adhere to the college **attendance policy**. If an absence occurs from a college course, it is the students' responsibility to contact the instructor to complete any missed work.

		Take responsibility to **discuss progress, grades, and attendance directly with their college instructors**. Should the student need to drop/withdraw, it is students' responsibility to first notify their HS counselor and then complete the required drop/withdrawal form by the required deadlines.

		Use the **designated college student email or learning management system** (e.g. Canvas) to communicate with all college professors and college staff.

		Understand and **sign a FERPA Release Form** from the partnering college to enable parents to receive information regarding student's academic information from college courses.

		Contact **Accessibility/Disability services** through the college if they wish to receive accommodations for dual credit college courses *prior* to the start of the semester.

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Aspire and commit to **make a productive grade of a "C " or higher in all college courses**. If students are not passing midterm, a recommendation will be made for the student to withdraw from the course.

Understand that dual credit **grades will be placed on college transcripts** and follow you throughout your academic career. Failed college courses will impact students' college GPA, completion rate and financial aid upon graduation from high school.

SAISD will:

- Ensure students and families are part of the decision-making process for dual credit enrollment
- Monitor HS academic progress and support dual credit students to ensure they communicate effectively with college professors and staff
- Provide assistance in scheduling and registering for all courses, HS and college
- Provide counseling and guidance and other wellness services designed to assist students in achieving their academic goals
- Provide specific academic advising, career information and identify transfer plans

Parents/Families will:

- Support good attendance. Should the student be absent, parent/guardian will contact the HS counselor or attendance clerk
- Encourage and ensure that students complete assignments and homework for high school and college coursework to the best of their ability to aid in students attaining a C or better in dual credit courses.
- Understand that the college courses may require more studying/homework than usual and as a parent/guardian I will help my student manage their time.
- Monitor student progress regularly. For college classes, parents/guardians understand that the law protects the student's privacy and parents do not have direct access to their academic records. Parents/guardians understand that their student should be able to share their dual credit progress through their college portal (canvas, blackboard, etc.).
- Attend all parent meetings and conferences.

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I, _____, the parent/guardian of _____, (printed name of parent/legal guardian and printed name of student) understand that the San Antonio Independent School District Dual Credit and Early College High School programs have specific expectations that students must meet throughout the school year in order to be successful in dual credit courses. If at any time I have questions about my student's dual credit progress or early college high school program, I will contact the HS campus counseling office for assistance.

I understand that in order to participate in dual credit my parent/guardian income information needs to be completed during registration and on file. Dual Credit is paid through a funding model based on students' free and reduced lunch status.

☐ **By checking this box I confirm the income questions have been completed during my school registration.**

Student Signature		Date
Parent/Legal Guardian Signature		Date

Counselor Signature		Date
Principal/Coordinator Signature		Date