

## Support for DC Struggling Students

*Found in the CCMR SUPPORT*

### Facilitators/Professors:

Please conduct Semester Grade Checks according to [SAC academic calendar](#).

### Week 6 Check-In:

1. Teachers conference with student
2. Parents must be contacted
3. 2 week improvement
4. If still struggling, student will conference with Nina Guerrero [nguerrero34@alamo.edu](mailto:nguerrero34@alamo.edu), SAC Advisor
5. Parents may opt to remove students

### Week 8 Check-In:

1. Teachers conference with student [8 Wk Midterm Check In for DC Course](#) (optional Documentation Log)
2. Parents **must be contacted prior to counselors**
3. 2 week improvement
4. If still struggling, student will conference with [Nina Guerrero](#), SAC Advisor
5. Counselors will receive official midterm grades **Edison High School Midterm grades.xlsx** *(this file has current status of counselor contact)*
6. [High School Counselors](#) will conference with students and complete the [Parent Permission to Continue with Dual Credit Course](#) form with student and Parent. **This must be completed by November 1st (16 week course), November 11th (20 week course), and November 22nd (Flex II course (POFI 1171-1)).**

**\*\*\*Counselors please upload forms to this folder to hold all Parent Permission to Continue with Dual Credit Course folder link**

7. High School Counselors will scan and email the signed copy of the [Parent Permission to Continue with Dual Credit Course](#) signed form **TO:** Jeremy Guerrero [jguerrero7@saisd.net](mailto:jguerrero7@saisd.net) and **CC:** Anabelle Ornelas [aornelas1@saisd.net](mailto:aornelas1@saisd.net)

### **\*\*\*Midterm Grades\*\*\*:**

Once you've received your students dual credit midterm grades for the Fall term. Please be sure to start scheduling conferences with students and parents for those not passing with a C or higher.

**Fall 2024 Midterm & Withdrawal Dates**

<b>College Partner</b>	<b>Midterm Grades Posted</b>	<b>Deadline for Student/Parent meetings</b>	<b>Withdrawal Deadline</b>
Alamo Colleges	10/21/24 (16 week) 11/4/24 (20 week) 11/18/24 (Flex II)	11/01/24 (16 week) 11/11/24 (20 week) 11/22/24 (Flex II)	11/15/24 12/02/24 (Flex II)

**Week 12 Check-In:**

1. If the student is passing with a C or D **AND** we have a signed parent permission form to continue in a dual credit course, the student can remain in the course
2. If the student has below a C or is failing the course at week 12, student will have to be withdrawn from dual credit course. The [SAC Drop Form](#) will have to be completed for each student by Nov. 13th by the Facilitator or Adjunct Professor.
3. Send SAC Drop Forms to Jeremy Guerrero
4. Jeremy will notify SAC of drops via email: Cynthia Marquez, Nina Guerrero, Ruby Pena, counselor, Facilitator/Professor, and Ornelas