



Woodlawn Academy Academic Integrity Policy



Purpose:

The purpose of this document is to clarify the Woodlawn Academy Academic Integrity Policy. This policy applies to the whole school and is to be communicated to and understood by all continuing and new teachers, students, parents, administrators. It is directly linked to our campus mission statement.

Campus Mission Statement:

The mission of Woodlawn Academy is to serve our community by developing inquiring, knowledgeable, life-long learners by providing a rigorous environment for learning. We will diversify the curriculum to foster caring, compassionate, globally minded students who have an awareness of their impact on others. We will help our students collaborate to create a better, more peaceful world and culture through understanding and respect.

Philosophy:

Woodlawn Academy strives to cultivate students that act with integrity and practice academic honesty. We encourage our students to exemplify the IB learner profile attributes in all aspects of their lives. It is important for our students to learn what it means to be principled in their academic work, whether in-person, virtual, or distance learning. To develop principled learning habits, we empower students to demonstrate their knowledge by presenting authentic work that reflects their understanding through a balanced collaboration between student, teacher, and family support. We acknowledge that in order for students to develop in their Approaches to Learning skills, integrity in the presentation of the work is equally important to the work itself. We believe students take ownership of their learning and work when they know it is theirs. We believe this will prepare them to be successful in their future careers.

Definitions of Academic Dishonesty:

Plagiarism- representing the ideas or work of another person as your own

Collusion- allowing your work to be copied or submitted and/or supporting in committing academic

Duplication of work-presenting or submitting of the same work for different assignments

Cheating-the use or attempted use of unauthorized assistance on an assessment including essays, exams, class assignment, homework, or other project.

*Unauthorized assistance includes : giving or receiving assistance in completing academic activities that give an unfair advantage

Fabrication or falsifying- creation of false data or citations



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Consequences of academic dishonesty:

In accordance with the district guidelines, academic dishonesty is a level I offense and will be assessed disciplinary penalties commensurate with the offense by the supervising teacher and or campus administration.

1st Offense: Student/Parent/Teacher Conference and disciplinary action (redo assignment, point penalty, detention, etc.)

2nd Offense: Student/ Parent/Administration Conference and disciplinary action (consequences per severity of the situation)

Examples of academic dishonesty: (but not limited to the following)

Library Media Services-using video or images without proper citation or permission; not including resources in school projects (science fair, living history, etc.); failure of teachers to give proper credit during presentations, failure of staff to remember that all work created for their assignment and on district computers is district property.

Music/band-1) copying someone else's answers 2) looking around to see what answers others are giving 3) copying down another person's composition and calling it your own.

MAP Testing- Individuals other than the student (in person or virtual) reading aloud questions, explaining questions, or providing other supports not specified in student IEP/MTSS plan and authorized by the test administrator. *Help invalidates test results and leads to inappropriate academic support for student

Copying another student's independent class work such as reading comprehension answers, math assignment/test and/or CBA and taking credit.

Submitting work assignments written by another adult or peer when not permitted

Science- Copying a scientific research student and not providing a reference

Math-Copying another student's homework assignment and turning it in as your own

ELA- Copying the synopsis from the back of a book and turning it in as your Read and Response

Art- Turning in a project that was made by someone else, claiming/copying someone else's work as your own.



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Examples of Academic Integrity and appropriate supports to build a Learning Community

Providing technical support, guidance with general directions, or on-task reminders on an assessment like MAP.

Parents reading aloud a classroom/homework assignment to their child completing asynchronous work/homework.

Family member/adult asking probing questions to the child about an assignment to build an understanding of a concept.

Example: Sample Homework Prompt- "Using your sentence stem, describe the event that changed the character." Family support might ask "How was the character at the beginning? How was the character at the end? When did you notice the character change? Did something happen to change the character? How do you think the character felt when this happened? What do you notice?"

Family members/ adults taking extra time with their child to research a topic or concept in school work.

Family member/ peer revising/editing a student's essay, given that the purpose of the assignment is not to assess student ability in revision and editing.

Family member/ adult/ peer giving student feedback as they work on their project for the student to make adjustments.

Family member/adult providing child with ideas on materials and resources, formats/platforms, and technical assistance with IB projects.

Students explaining and acknowledging that their work was inspired by someone else or something else in the arts.

Responsibilities

Professional Staff

As a campus, all professional staff are responsible to complete an annual digital citizenship course.

Students

All students are responsible to participate in digital citizenship lessons and adhere to the *SAISD Student Bill of Rights/Code of Conduct*.



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Resources:

Academic Integrity (October 2021). Accessed October 13, 2021 from www.ibo.org

Academic Honesty in the Middle Years

https://resources.ibo.org/data/m_0_mypxx_sup_1609_1_e.pdf

Student Bill of Rights/Code of Conduct

<https://www.saisd.net/upload/common/SCOCSBR111119-English.pdf>

Student Code of Conduct in a Remote Learning Environment

<https://online.fliphtml5.com/fasxc/drwa/#p=1>