

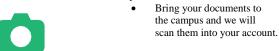
Log into your SchoolMint account today at: <a href="http://saisdenroll.schoolmint.net">http://saisdenroll.schoolmint.net</a> OR open the mobile app (School Organization-San Antonio ISD)

## **Documents**

Self-Upload (From your phone)
Assisted Upload (On Campus)

Self-Upload follow steps 1-4 below.

- 1. Click Upload in registration form
- Select document to upload
- 3. Select file, then open (pdf, jpg, jpeg, or png)
- 4. Option to view. Document has been uploaded Assisted Upload



## Registration Assistance

Due to the District closure registration assistance is not available in person at this time and limited by phone with our Registrar and Data clerk. If you do not have email access, please leave them a detailed voicemail and your message will be returned within 2 business days.

## **Documents Needed**

## Returning SAISD students:

Proof of residence

(SAWS/CPS bill, or Lease in parent/guardian name. If bill is not in parent/guardian name a notarized Verification of Address document must be completed)

✓ Parent/Guardian ID

NEW SAISD students (Did not attend SAISD last school year):

- Documents listed above in addition to the following:
  - o Birth Certificate
  - Social Security Card
  - o Immunization Record
  - Academic Records (Withdrawal, Transcript, Report Card, etc)
  - Custody Documents (If applicable)

Questions? Contact us below
Janice Luna, Registrar: jloredo-luna1@saisd.net
(210) 228-1200 ext. 31007

Deborah Negrete, Data Clerk: dnegrete2@saisd.net
(210) 228-1200 ext. 31005



San Antonio Independent School District

4

400 Eagleland Drive, San Antonio, Tx 78210 210-228-1200

**Yesenia Cordova**Principal



Please complete your registration by May 1, 2020!

Thank you 
Brackenridge Enrollment Team

It is the policy of San Antonio ISD not to discriminate on the basis of race, color, national origin, age, sex, gender identity, gender expression, sexual orientation or disability in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended, and SAISD's board policies DIA, FFH, and FFI.