



Thomas Jefferson High School
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ACADEMIC HONESTY CODE

Our mission at Thomas Jefferson High School is to educate and improve the lives of the whole student through a quality education and to foster a caring and creative environment in our learning community. To help advance the development of such a mission, the Jefferson Honor Code has been established. The code will exist in order to uphold and reinforce values that are central to the school's and IB's traditions of excellence and to prevent violations of that tradition, such as cheating or plagiarism. This Honor Code includes all classes and activities associated with Jefferson High School.

The Academic Honesty Code states:

Students shall submit their own authentic work that reflects their own language, expression, and ideas. Students shall refrain from cheating of any kind, including plagiarism. Students shall take actions to stop any and all violations of this Honor Code which they see. Such actions include speaking directly to the offender, speaking privately to an adult (teacher, counselor, and/or administrator). Inaction implies that you condone inappropriate behavior.

Academic Honesty	Academic Dishonesty
<p>Students:</p> <ul style="list-style-type: none"> • Understand the difference between collaboration and collusion <ul style="list-style-type: none"> • Collaboration: the action of working with someone to produce or create something <i>Ex – Science lab work – it's ok for students to work together in a lab but they must write their own notes, create their own data, and not share answers with lab partners</i> • Collusion: secret or illegal cooperation or conspiracy, especially in order to cheat or deceive others • Submit work that is authentically their own, using their own language, expression, and ideas • Ask their teachers what type of help is and is not allowed or appropriate • Acknowledge the use of variety of sources by using the accepted conventions • Work collaboratively, but produce independently • Acknowledge help received by another person • Understand the consequences of academic malpractice at Jefferson High School and from IB • Follow all rules during IB assessments and examinations • Uphold the honor code and report violations of the honor code 	<p>Includes:</p> <ul style="list-style-type: none"> • Plagiarism, which includes: <ul style="list-style-type: none"> • lack of credit given to sources used (e.g. cutting and pasting information from internet sites without citation) or • misrepresenting the work of others as your own (e.g. copying someone else's work or assignment and turning it in as your own work) or • paraphrasing someone's work as your own without providing the proper citation • Exchange of old tests, reports, etc. from one person to another • Use of old tests, IB mark-schemes (without teacher permission), reports, projects in work submitted as your own work • Sharing questions that are on a test • Looking at someone's paper or giving answers • Using cheat sheets • Fabrication of data for an assessment • Using unauthorized materials during an IB assessment • Misconduct during an IB examination or assessment session • Anything a specific teacher considers to be cheating, with confirmation by IB Coordinator • Sharing test information with a student who will take the exam later in the day after returning from an absence

Academic Honesty Code_Violation:

Research projects will be monitored through a series of intermediate deadlines that students have to meet so that teachers are reassured that the student’s work is their own. Turnitin.com will be used as a resource for projects as well.

1st Offense: Student will be given a verbal and written reprimand which will be placed in their IB file. Student/teacher/DP coordinator statements about what happened will go into the file. The assignment or test will be subject to grade penalties. Disciplinary action commensurate with the reprimand, such as on-campus intervention (OCI), may also be exercised. Parents will be notified of the offense and given a copy of the written reprimand.

2nd Offense: Student will be exited from the program. Student will be given a verbal and written reprimand, which will be placed in their IB file. The assignment or test will be subject to grade penalties. Students dismissed for academic malpractice in the Pre-IB will forfeit the opportunity to apply for the Diploma Program. Students dismissed for academic malpractice in the DP will forfeit the opportunity to take IB Certificate courses or earn the IB Diploma.

Note: A student with two offenses will be exited from the program regardless of whether both infractions occurred in the MYP, DP or across both programs.

I agree to uphold the Academic Honesty Code of Jefferson High School. I attest that all work submitted, including in-class assignments, homework assignments, projects and assessment components, is my own authentic work. I shall refrain from all forms of academic dishonesty. I understand that breaches of the Academic Honesty Code may result in my removal from the magnet program at Jefferson High School.

Student Signature

Date

Parent Signature

Date