




**Travis Early College High School**  
**High Standards**  
**2020 – 2021**

Students who attend Travis ECHS must represent the highest standard of self-discipline, motivation and responsibility at both the high school and the college.

EXPECTATIONS	CONSEQUENCES
<p><b>Academic: General.</b> Maintain a minimum of 75 GPA in all high school courses and cumulative 2.0 GPA at San Antonio College. <b>All students must pass EDUC at the college before moving on to other college coursework. Failure to obtain a C or better will negatively impact students attaining the Associates Degree by the end of their senior year. (It is the responsibility of the student and parent to monitor grades at SAC via ACES account, as well as grades in Frontline).</b></p> <p><b>Academic: College Courses.</b> Students attending Travis ECHS have courses/book/dues paid for by the SAC &amp; SAISD. Parents/guardians may be financially responsible for the cost of retaking a course due to poor academic performance.</p>	<ul style="list-style-type: none"> <li>- Parent Conference</li> <li>- Placed on a school contract</li> <li>- Placed on ACCD Probation</li> <li>- Risk of removal from college program</li> <li>- Risk of removal from ECHS program.</li> </ul>
<p><b>Academic: College Expectations.</b> All students take classes at the SAC campus and are expected to adhere to the Alamo Community College Student Handbook. Students will attend class daily, arrive on time, turn off cell phones during instructional times, and demonstrate appropriate behavior. SAC Student Code of Conduct available online:  <a href="http://mysaccatalog.alamo.edu/content.php?catoid=141&amp;navoid=7684">http://mysaccatalog.alamo.edu/content.php?catoid=141&amp;navoid=7684</a>.</p>	<ul style="list-style-type: none"> <li>- Parent Conference</li> <li>- In school suspension</li> <li>- Out of school suspension</li> <li>- Removal by SAC instructor</li> <li>- Referral to Student-Conduct Officer</li> </ul>
<p><b>Academic: Math &amp; Reading.</b> Students will enroll in Math &amp; English courses through their senior year in order to best prepare them for academic success and transition to a four-year university.</p>	<ul style="list-style-type: none"> <li>- Parent Conference</li> </ul>
<p><b>AVID:</b> The AVID elective is a required course for ALL students for 4 years as it is a component of the Early College High School Model. Credits earned are applied to high school graduation requirements.</p>	<ul style="list-style-type: none"> <li>-</li> </ul>
<p><b>Academic: High School Grade Level Classification.</b> Students must earn minimum course credits to be promoted to the next grade level:</p> <ul style="list-style-type: none"> <li>✓ 9th grade classification: 0-5.5 credits</li> <li>✓ 10th grade classification: 6.0-11.5 credits</li> <li>✓ 11th grade classification: 12-17.5 credits</li> <li>✓ 12th grade classification: 18 plus credits</li> </ul> <p><i>All credits must be acquired before the first day of the following school year to establish grade level classification and UIL eligibility for semester one.</i></p>	<ul style="list-style-type: none"> <li>- Parent Conference</li> <li>- Mandatory interventions</li> <li>- Placed on school contract</li> <li>- Risk of removal from college program</li> <li>- Risk of removal from ECHS program</li> </ul>
<p><b>Graduation/Degree Attainment:</b> It is the expectation that 100% of students will meet the State of Texas’ graduation requirements. Additionally, as an ECHS, it is also the expectation that students will complete the program requirements at SAC and attain the Associate Degree by the end of the fourth year of enrollment.</p>	<ul style="list-style-type: none"> <li>-</li> </ul>
<p><b>Academic: Community Service.</b> Students are <b>required to complete 100 hours of community service</b> by end of their 4<sup>th</sup> year at Travis ECHS. Updates sent home at mid and end of school year.</p>	<ul style="list-style-type: none"> <li>- Student Conference</li> <li>- Parent Conference Parent</li> </ul>
<p><b>Academic: Intervention/Acceleration.</b> Students are required, with limited exceptions, to perform satisfactorily on the following state EOC assessments: English I, English II, Algebra I, Biology, and U.S. History, in addition to the Texas Success Initiative (TSI), PSAT, SAT and ACT Exam. Students who have failed to meet minimum standards on required assessments, will have opportunities to re-test and are subject to receive accelerated interventions in preparation for said re-tests. <b>This may require attending interventions before or after normal school hours or on Saturdays.</b></p>	<ul style="list-style-type: none"> <li>- Parent Conference</li> <li>- School Contract</li> </ul>
<p><b>Behavior:</b> Students will adhere to the SAISD Student Code of Conduct. All student violations of the code of conduct will be handled in accordance with the policies and procedures set forth in the SAISD Student Code of Conduct</p>	<ul style="list-style-type: none"> <li>- Parent Conference</li> <li>- In School Suspension</li> <li>- Out of School Suspension</li> </ul>

<p>Handbook and Alamo Community College Student Code of Conduct Handbook. <b><u>Any level III violation of the student code of conduct may result in the referral to DAEP that may result in the removal from the high school &amp; college program and the failure to complete the Associates Degree. Any level IV violation of the SAISD code of conduct will result in immediate removal from Travis ECHS. Any behavior that leads to the removal/suspension from San Antonio College will result in immediate removal from Travis ECHS.</u></b></p> <p>SAISD Student Code of Conduct available online:  <a href="https://www.saisd.net/main/documents/SCOC17-18.pdf">https://www.saisd.net/main/documents/SCOC17-18.pdf</a></p>	<ul style="list-style-type: none"> <li>- DAEP Placement</li> <li>- Risk of removal from college program</li> <li>- Risk of removal from ECHS program. (Including persistent level I, II and III and level IV behaviors)</li> </ul>
<p><b>Dress Code: All students will adhere to the district dress code requires attire that is clean and neat. Ninth and 10<sup>th</sup> grade students are required to follow district guidelines in student uniform (with exception on college days).</b> The Uniform at Travis ECHS consists of navy or white collared shirts and khaki or black pants, skirts, shorts (at an appropriate length—no more than 3” above the knee). Students may also wear a Travis ECHS shirt or college shirt any day of the week.</p> <p>Caps or hats are not allowed to be worn inside the building.</p>	<ul style="list-style-type: none"> <li>- Parent conference</li> <li>- Change clothes</li> <li>- In school / out of Suspension</li> </ul>
<p><b>Tops: All shirts must have sleeves.</b> Strapless tops are <b>not</b> permitted – even with cover. Nor are tank tops, muscle shirts, halter-tops, spaghetti straps, exposed backs, midriffs or shoulders. Jerseys must be tucked in at all times. *See-through clothing is never acceptable.</p>	<ul style="list-style-type: none"> <li>- Parent conference</li> <li>- Change clothes</li> <li>- In school / out of Suspension</li> </ul>
<p><b>Piercings: Only ear piercings are approved.</b> All other piercings should <b>NOT BE VISIBLE</b> at any time – regardless of location. Earrings that are sharp, long, dangling will need approval by Travis Administration.</p>	<ul style="list-style-type: none"> <li>- Parent conference</li> <li>- In school / out of Suspension</li> </ul>
<p><b>Pants:</b> Baggy or sagging pants are prohibited. Tight fitting pants (e.g., tights, bicycle pants, Spandex), clothing with holes, tears, etc.is prohibited. Shorts/dresses must be no more than 3 inches above the knee. <u>Torn jeans are not permitted.</u></p>	<ul style="list-style-type: none"> <li>- Parent conference</li> <li>- Change clothes</li> <li>- Suspension</li> </ul>
<p><b>Hair:</b> Unconventional colors or hairstyles (e.g., Mohawks, spiked hair or designs) causing distractions are not permitted.</p>	<ul style="list-style-type: none"> <li>- Parent conference</li> <li>- Suspension</li> </ul>
<p><b>Shoes:</b> The following are NEVER permitted: flip-flops (anything that flops off your feet), house shoes, slippers, shower shoes or slip on boys/girls’ sliders.</p>	<ul style="list-style-type: none"> <li>- Parent conference</li> <li>- Change clothes</li> <li>- Suspension</li> </ul>
<p><b>Electronics:</b> Cell phones may not be used during the day with the exception of a student’s lunch and with teacher permission for academic use. District cell phone policy will apply.</p> <p>Inappropriate cell phone messages toward students and/staff may be deemed as harassment or bullying whether they occur at school or are sent from home.</p>	<ul style="list-style-type: none"> <li>- Parent conference</li> <li>- ISS</li> <li>- Suspension</li> </ul>
<p><b>Safety:</b> Students are to notify administration, staff, or an adult when someone’s safety is being threatened and/or violated. If you see or hear about inappropriate or questionable behavior, report it to an administrator or the front office: 210-738-9830. Students are encouraged to report incidents:</p> <div style="display: flex; align-items: center;">  <p>Text “SAISD plus your message” to CRIMES (247637)  <a href="https://www.p3campus.com/">https://www.p3campus.com/</a>          Phone (210) 227-8477  <b>Smart Phone APP: P3 Campus</b></p> </div>	<ul style="list-style-type: none"> <li>- Student/Parent Conference; Detention</li> <li>- In School Suspension</li> </ul>
<p><b>98% Attendance:</b> It is a campus expectation that all students meet the minimum standard of 98% attendance rate. 5+ Absences will lead to student/parent conference. 89% attendance rate per grading period will result in a loss of credit by class. <b>3 Absences from a College Course can lead to an automatic DROP from the college rosters and as a result from Travis.</b></p> <p><b>Excessive Tardies</b> at Travis/SAC may result in student/parent conference, detention, in-school suspension, the removal of privileges and the loss of course credit.</p> <p><b>College Days:</b> ALL students are to SIGN-IN and OUT each period when leaving to or arriving from SAC campus in designated area.</p> <p><b>Non-College Days:</b> Students are to remain on Travis campus once they arrive to school.</p>	<ul style="list-style-type: none"> <li>- Student/Parent Conference</li> <li>- Detention</li> <li>- In School Suspension or Suspension</li> <li>- Denial of credit for course</li> <li>- Dropped from College Course</li> </ul>
<p><b>Student Lunch:</b> Students are provided <b>FREE</b> breakfast and lunch daily. Travis is a closed campus; therefore, students may NOT eat off campus—including the SAC cafeteria or nearby eateries. Students may NOT order food</p>	<ul style="list-style-type: none"> <li>-</li> </ul>

<p>for delivery, NOR receive food via such services as “Door Dash” or “Grub Hub.” Students may bring a sack lunch from home, or parents may bring lunch for their own child, but may not provide food for other students.</p>	
<p><b>Make-up work due to absences:</b> Student are encouraged to speak with their teacher and/or college instructor about planned absences, including absences due to school business (ie. games, tournaments, etc). All absences affect instructional time, and as a result may negatively impact student achievement. Students will be permitted to make up tests and/or assignments with an excused absence. However, a teacher may assign a late penalty to any long-term project in accordance with time lines approved by the principal and terms previously communicated to students/parents.</p>	<ul style="list-style-type: none"> <li>- Parent Conference</li> </ul>
<p><b>Release of students from school:</b> A student will not be released from school at times other than regular dismissal hours except with the permission of the principal/designee or according to the campus sign-out procedures. State law requires students to attend school each day for the entire period of the program where instruction is provided. State law allows a student to be excused from school attendance for a temporary absence for any reason acceptable to the teacher, principal, or superintendent. Additionally, students will be excused for the purpose of attending religious holy days, including travel for that purpose; temporary absences resulting from a visit to a health care professional if the student commences classes or returns to school on the same day of the appointment; and required court appearances including travel to and from the court appearance. Students being released from school for other reasons may receive an unexcused partial absence, which may be a violation of the compulsory attendance laws. <u>Person(s) who request a student's release MUST provide personal identification prior to the release of a student. A person picking up a student must wait in the office/clinic area for the student to be released.</u> A student who needs to leave school during the day must bring a note from his/her parent that morning. The note should include a telephone number or other method of contact during the day for verification by school staff.</p>	<ul style="list-style-type: none"> <li>- Parent Contact</li> <li>- Parent Conference</li> </ul>
<p><b>Student vehicles on campus:</b> Students have full responsibility for the security and content of his or her vehicle parked on district property. All students who drive to school MUST park their vehicle at TRAVIS and are required to submit campus permission form, evidence of a valid driver’s license, valid auto insurance. Students must ensure that the vehicle is locked, and secure keys. Student vehicles parked on district property are under the jurisdiction of the district. The school may search any vehicle at any time there is reasonable cause to believe that the vehicle contains articles or materials prohibited by district policy. Students are held responsible for any prohibited items found in their vehicles when parked on district property. If a vehicle subject to search is locked, the student will be asked to unlock the vehicle. If the student refuses, the student’s parent will be contacted. If a search is also refused by the student’s parent, the district will turn the matter over to law enforcement. The district may, in certain circumstances, contact law enforcement even if permission to search is granted, including SAC Police. <b>Students may not park at San Antonio College.</b></p>	<ul style="list-style-type: none"> <li>- Parent Contact</li> <li>- Parent Conference</li> <li>- Removal of privilege to bring car to school</li> </ul>
<p><b>Prom/School Functions:</b> Travis reserves the right to deny non-TRAVIS students’ participation in school functions. For those students who wish to invite non-Travis guests to PROM—a permission form will be required for approval PRIOR to the event.</p>	<ul style="list-style-type: none"> <li>-</li> </ul>
<p><b>Illness during the school day:</b> A student who becomes ill during the day should, with the teacher's permission, report to the school nurse. The nurse will determine the severity of illness and contact the parent. <u>A nurse’s call home does NOT constitute an excused partial absence.</u></p>	<ul style="list-style-type: none"> <li>- Parent Contact</li> <li>- Parent Conference</li> </ul>
<p><b>Medicine at school:</b> A parent must provide a “Medication Permission Request Form” completed by a health care provider for the campus nurse to administer medication during the school day. Medication must be in its original and properly labeled container. The “Medication Permission Request Form” is required for both prescription and nonprescription medication, regardless of the length of time the medication is to be taken. Forms are available from the school nurse. Medications not listed by the U.S. Pharmacopoeia and not approved by the FDA may not be administered at school. Students are not permitted to self-carry or self-administer any prescription or over-the-counter medicines at school or at school-related activities, with the exception of</p>	<ul style="list-style-type: none"> <li>- Parent Contact</li> <li>- Parent Conference</li> </ul>

prescription asthma medicine or medicine for anaphylaxis.	
<p><b>Bullying:</b> Bullying is defined in Section 37.0832 of the Education Code as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:</p> <ul style="list-style-type: none"> <li>• Has the effect or will have the effect of physically harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property;</li> <li>• Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;</li> <li>• Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or</li> <li>• Infringes on the rights of the victim at school. Bullying includes cyberbullying. Cyberbullying is defined by Section 37.0832 of the Education Code as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet website, or any other Internet based communication tool.</li> </ul>	-
<p><b>Students rights &amp; responsibilities:</b> All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. Students are expected to respect the rights and privileges of other students, teachers, and district staff. Students shall exercise their rights responsibly in compliance with rules established for the orderly conduct of the district's educational mission. Student responsibilities for maintaining a positive learning environment at school or school-related activities include:</p> <ol style="list-style-type: none"> <li>1. Treating other students and the adults in the school with courtesy and respect.</li> <li>2. Accepting responsibility for their actions and behavior and being accountable for the consequences.</li> <li>3. Attending all classes regularly and on time.</li> <li>4. Being prepared for each class with appropriate materials and assignments.</li> <li>5. Dressing and grooming appropriately as described in this document.</li> <li>6. Paying debts in a timely manner (unless waived).</li> <li>7. Seeking changes in school policies and regulations in an orderly and responsible manner, through appropriate channels.</li> <li>8. Respecting the property of others, including district property and facilities. INCLUDING REMAINING ON CAMPUS (SAC or Travis) for ACADEMIC PURPOSES ONLY. NO LOITERING.</li> <li>9. Refraining from violations of the SAISD Student Code of Conduct, and obeying all campus and classroom rules, including safety rules. The District may impose campus or classroom rules in addition to those found in the SAISD Student Code of Conduct. These rules may be listed in the campus student handbook or posted in classrooms, and violations of such rules may or may not constitute violations of the SAISD Student Code of Conduct.</li> <li>10 Reciting the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the Texas flag each day is required by Texas law. State law requires one minute of silence follow recitation of the pledges. The student may choose to reflect, pray, meditate, or engage in any other silent activity so long as the silent activity does not interfere with or distract others.</li> </ol>	<ul style="list-style-type: none"> <li>- Parent Contact</li> <li>- Parent Conference</li> <li>- In school suspension</li> <li>- Out of school suspension</li> </ul>

**\*\*\* I am fully aware of the High Standards that Travis Early College High School has established for students and understand that my child must also comply with the SAISD Student Code of Conduct Handbook and San Antonio College Code of Conduct Handbook.**

Parent (Print) \_\_\_\_\_ Student (Print) \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Student Signature: \_\_\_\_\_

SAISD ID# \_\_\_\_\_ Student Grade: \_\_\_\_\_ Date: \_\_\_\_\_