



**Texas Council for International Studies, Inc**  
**Board of Directors**

**Tuesday, June 23, 2020**

**3:00 PM**

**Zoom Webinar**

**Webinar link:** <https://us02web.zoom.us/j/83309051847>

Under authority given by the Governor of Texas, a called Virtual Board Meeting of the Texas Council for International Studies will be held on Tuesday, June 23, 2020 at 3:00 PM. The open session portion of the meeting will be streamed as a Zoom webinar. The webinar link is <https://us02web.zoom.us/j/83309051847>. It will be provided at [www.texascis.org](http://www.texascis.org) by 3:00 PM on Monday, June 22, 2020. **Members of the community who wish to address the Board during the Public Forum** may submit their requests in writing to [board@texascis.org](mailto:board@texascis.org) by Monday, June 22, 2020 at 3:00 PM. These statements will be read on the behalf of the submitter by the Board Secretary. **Submissions must include name, address, phone number and the open session subject or agenda item(s) to be addressed.**

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

**Agenda**

**1. Call to Order**

- a. Meeting Called to Order
- b. Roll Call and Declaration of Quorum
  - i. Dr. Dolph Briscoe
  - ii. Ms. Linda Buie
  - iii. Ms. Karen Phillips
  - iv. Dr. Bill Thomas

- v. Mr. Walter Sorensen
- c. Recording of Chief Executive Officer Present
  - i. Ms. Margaret Davis

## **2. Recognitions**

- a. Introduction of TCIS Counsel
  - i. Mr. Judd Pritchard
  - ii. Mr. Ben Barlow
- b. Introduction of TCIS Board Consultant
  - i. Dr. Courtney Gober, former San Antonio ISD Assistant Superintendent for IB

## **3. Public Forum**

- a. Submitted comments read by Board Secretary

## **4. Information and Discussion Items**

- a. Jefferson High School Presentation – Jennifer Love
- b. COVID-19 Impact on IB Diploma Programme Assessment – Margaret Davis
- c. Update on TCIS blog, “Eye on IB” – Margaret Davis
- d. Update on proposed partnership with Longview ISD – Margaret Davis
- e. Update on TCIS participation in the Teacher Retirement System of Texas – Margaret Davis
- f. Update on TCIS payroll services – Margaret Davis
- g. Update on TCIS health benefits – Margaret Davis
- h. Update on Edgewood ISD 1882 partnership – Margaret Davis

## **5. Actions Items (Consent Agenda)**

- a. Approve TCIS Board Meeting May 28, 2020 Minutes
- b. Approve TCIS May budget report
- c. Accept Linda Buie’s resignation from the TCIS Board of Directors
- d. Appoint Linda Buie as an Ex Officio non-voting member to serve as Secretary of the TCIS Board of Directors
- e. Appoint Dr. Courtney Gober as Consultant for TCIS San Antonio schools

## **6. Approval Actions Items**

- a. Consider nomination of Theodore (Ted) L. William to the TCIS Board of Directors
- b. Consider resolution recognizing Judd Pritchard and Ben Barlow
- c. Consider authorizing the CEO to select TCIS attorney
- d. Consider TCIS office space provided by Alcuin School

- e. Consider TCIS 2020-2021 budget
- f. Consider TCIS retirement plan proposal
- g. Consider TCIS Organizational Chart
- h. Consider TCIS Director of Business Operations job description
- i. Consider TCIS San Antonio Director of School Operations job description
- j. Consider TCIS Director of School Improvement job description
- k. Consider TCIS Coordinator job description
- l. Consider authorizing CEO to post and contract approved TCIS positions
- m. Consider authorizing CEO to develop TCIS contracts, policies, and procedures

#### **7. Closed Session**

- a. The Board will convene in Closed Session as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, and TGC 551.074)
- b. Deliberating regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification and dismissal of an employee (TGC 551.071 and TGC 551.074)

#### **8. Reconvene in open session for possible action on items discussed in closed session**

#### **9. Adjournment**

#### **NOTICE:**

The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting



