

## 2.12: Note-Interacting

# Cornell Note-Taking Summary Template

### Steps for Writing a Complete Summary

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- Step 1:**     Read the Essential Question/objective at the top of the Cornell notes.
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- Step 2:**     Respond to the Essential Question/objective in one sentence—this is the introduction to the summary. Use your own words in writing your summary.
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- Step 3:**     Review the first chunk of notes on the right side.
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- Step 4:**     Reread the first question written for the first chunk.
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- Step 5:**     Write a one-sentence response to this question incorporating content-based vocabulary.
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- Step 6:**     Repeat this process until all our questions are incorporated in the summary—accounting for all the main ideas in your notes.
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- Step 7:**     Reread your summary for clarity and accuracy, adding transitions when possible.
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- Step 8:**     Review your summary to study for tests/quizzes, while writing essays, by completing the “Cornell Note Reflection Log,” etc.
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### Summary Paragraph Template

Essential Question/objective introduction:

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Response to the question for the first chunk of notes:

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Response to the question for the second chunk of notes:

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Response to questions for all additional chunks of notes:

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