

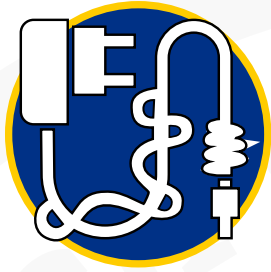
Tech Device Care Guidelines

How to protect your devices from damage

Tech Love and Care promotes the proper care, use and handling of each student's laptop, tablet, or iPad. Consistent maintenance and care will ensure optimal performance, longevity, and ideal physical condition of your technology device.



Avoid eating and/or drinking while working or near your device



Do not twist or bend the charging cables



Do not store in a hot car – always bring your device inside

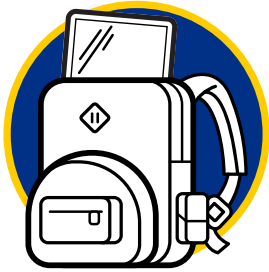


Do not remove any district labels or barcodes

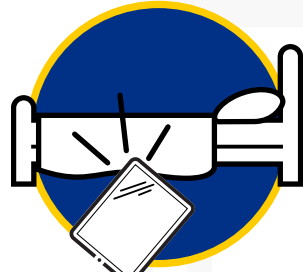


Do not draw on, paint, or add any bling to your device

TIPS TO AVOID A CRACKED DISPLAY



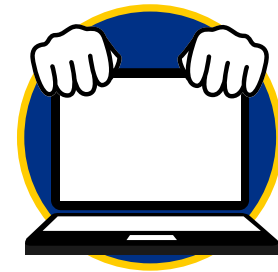
Don't drop or toss your backpack on the ground if a device is inside



Don't let your devices fall off your desk or bed



Clear any objects from keyboard before closing the lid



Don't hold a laptop by the screen

Fee Guidelines

Fees for Loss or Damage (New for SY2022-23)

In order for all students to consistently have updated, available, and operational devices to meet their instructional needs, SAISD has implemented several strategies promoting device care and accountability. One of those strategies is the progressive accountability schedule which includes the possibility of a student being assessed a fee for not returning a device in an acceptable condition as defined below:

CHROMEBOOKS, IPADS, ETC.



1ST INCIDENT — 2ND DEVICE —

The school will supply the second device without requiring a fee.



2ND INCIDENT — 3RD DEVICE —

The school will require the student (and a guardian) or staff to attend a device care training / webinar for a third device replacement.



3RD INCIDENT — 4TH DEVICE —

The school will require intervention for a fourth device replacement from an Administrator to determine if disciplinary actions and/or referrals for additional district services are required.



4TH PLUS... — SUBSEQUENT DEVICES —

The student will pay market value of the device and be referred to an Administrator.

REPLACEMENT ACCESSORIES (POWER CORDS, KEYBOARDS, CASES)



1ST INCIDENT — 2ND DEVICE —

The school will supply a replacement without requiring a fee.



2ND+ INCIDENT — 3RD+ DEVICE —

All other replacements will be assessed a \$15 fee.

STOLEN DEVICES & ACCESSORIES

Stolen devices will follow the same process.

Every student in SAISD has access to a personal device.
If you need a device, contact the campus office.

Campus administrators may adjust fees assessed based on individual circumstances. See student handbook, page 6, for additional details.



08.10.2022